

**EASYTRACK FS REP**  
**MODEL №: 9720090**  
**Instruction for Use**



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## Thank you for choosing ArjoHuntleigh products.

Your *EASYTRACK FS REP*<sup>™</sup> is part of a series of quality products designed specially for home care, nursing homes and other health care uses.

We are dedicated to serving your needs and providing the best products available along with training that will bring your staff maximum benefit from every ArjoHuntleigh product.

## Please Read this Manual Thoroughly!

The information in this manual is crucial to the proper use and maintenance of the *EASYTRACK FS REP*. It will help protect your product as well as ensure that it performs to your satisfaction.

Lifting and transferring a person always presents a potential risk. This manual contains safety related information that must be read and understood to help prevent injuries.

**WARNING:** ArjoHuntleigh strongly advises and warns that to avoid injuries that can be attributed to the use of inadequate parts, only parts designated by ArjoHuntleigh should be used on product and other appliances supplied by ArjoHuntleigh.

**WARNING:** Unauthorized modifications on any ArjoHuntleigh product may affect its safety. ArjoHuntleigh will not be held responsible for any accidents, incidents or lack of performance that occur as a result of any unauthorized modification to its products.

Do not attempt to service or repair the *EASYTRACK FS REP*. If any item is defective, contact your local ArjoHuntleigh vendor.

## Service and Support

A service routine has to be done on your *EASYTRACK FS REP* by ArjoHuntleigh trained service personnel. This will ensure it remains safe and functional.

Please contact your local ArjoHuntleigh vendor for any of the following:

- If you require further information.
- Want to report an unexpected event, change in the performance or a malfunction.
- Need any help in setting up, using or maintaining your *EASYTRACK FS REP*.
- Need replacement parts.

Your ArjoHuntleigh vendor can offer support and service programs to maximize the long-term safety, reliability and value of the product.

Additional copies of this manual can be purchased from your local ArjoHuntleigh agent. When ordering, include the Instructions for Use part number (see front page).

## Manufacturer Information

This product was manufactured by:

ArjoHuntleigh AB  
Verkstadvägen 5  
241 38 Eslöv  
SWEDEN

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🌐: [www.ArjoHuntleigh.com](http://www.ArjoHuntleigh.com)

## Definitions Used in this Manual

### WARNING:

Means: Failure to understand and follow this instruction may result in injury to yourself and others.

### CAUTION:

Means: Failure to follow this instruction may cause damage to the product(s).

### NOTE:

Means: Important information regarding correct use of the product.

# Safety Instructions

## Intended Use

The EASYTRACK FSREP is a portable track system to be used for demonstration, with ArjoHuntleigh ceiling lift, as an assistance device for transferring a person between the posts. It can be used in a homecare setting, at nursing homes and other assisted living centres.

Patient transferring is performed under the supervision of a trained caregiver as per the instructions outlined in this manual in conjunction with the *Instruction for Use* of the lift attached to the EASYTRACK FS REP. All other uses must be avoided.

The EASYTRACK FS REP must only be used for the purposes stated above.

**WARNING:** The EASYTRACK FS REP is for transferring patients only. Do not use the EASYTRACK FS REP for any other purpose.

Using this EASYTRACK FS REP outside the scope of its intended use could lead to injuries.

## Operational Life

This product is designed and tested for a useful life of seven (7) years or 10 000 transfers — whichever comes first—at maximum safe working load (SWL). It is subject to preventive maintenance as specified in the “Care and Maintenance” section.

Time equivalence between the number of transfers versus the number of years is made clear in the following table.

Transfers per Day	Years (10 000 transfers)
4	7
6	4.5
8	3.5

**WARNING:** The manufacturer cannot ensure full safety for a product of which the life span has been exceeded. Wear may cause the breakage of a part and lead to a patient fall.

The life span is the safe operating time period before a complete overhaul is required.

Following are factors that have an impact on the EASYTRACK FS REP life span:

- aging of the unit;
- transfers per day;
- weight of the patient;
- maintenance frequency.

## How to Use this Manual

To ensure the safe operation of the EASYTRACK FS REP read the entire manual carefully before operating this product.

If anything is not completely understood, please contact your local ArjoHuntleigh agent for more details. Failure to comply with warnings in this manual may result in injuries.

Keep this manual handy and refer to it as required. Make sure that all operators are regularly trained in the use of the product as per the information found therein.

The EASYTRACK FS REP must be used as per these safety instructions.

Anyone using the EASYTRACK FS REP must also have read and understood the instructions in this manual.

If there is anything you are not sure about, contact your local ArjoHuntleigh agent.

## Safe Working Load

The EASYTRACK FS REP has been designed to be used with ArjoHuntleigh lifts with a safe working load of 200 kg (440 lb) or less.

**WARNING:** The EASYTRACK FS REP is intended to be used for residents whose weight is within a specified safe working load (SWL). Do not attempt to lift more than the lowest weight limit indicated on the following:

- the “maximum load” label on the lift
- on the spreader bar
- on the sling.

Overloading any of these elements could lead to a patient fall.

## Important Safety Instructions

Before installing or using the *EASYTRACK FS REP* always ensure to comply with following safety instructions.

- Carefully inspect product upon arrival. If any pieces are missing or appear damaged – do not install. Contact your local ArjoHuntleigh agent for further instructions.
- All labels are read and those that cannot be easily read are replaced.
- The daily maintenance is carried out before using the unit.
- Do not drop product; may cause breakage.
- Do not submerge in water.
- Do not attempt to over-extend the track past the locking point.
- Do not bump the posts – This might cause unit to become unstable. If posts are bumped, inspect the *EASYTRACK FS REP* system to ensure the posts are straight.
- Never use the *EASYTRACK FS REP* system as a swing.
- Do not allow the patient to swing in any direction while being lifted.
- Do not lean against posts.

**WARNING:** Never use, store or carry the *EASYTRACK FS REP* when a red marker is visible. Serious injuries could occur. Refer to “Fig.1” on page 5 for location of red markers.

- Protect the *EASYTRACK FS REP* and its accessories during transport.
- Prior each use, perform the “Before every use ” inspection points in the “Preventive Maintenance Schedule” table on page 13.
- Always make sure that the posts are fully retracted when transporting or storing.

## Environmental Advice

When disposing of any items associated with the product, contact local authorities for information.










## Homecare Environment Considerations

**WARNING:** The *EASYTRACK FS REP* is not intended to be operated by children. Serious injuries could occur.

**NOTE:** Rigorous cleaning actions should be done when the *EASYTRACK FS REP* is exposed to an animal. Pet hair trapped inside the device can reduce the product performance.

# Symbols Used

## General Symbols

	Manufacturer's name and address. May also point out manufacturing date.
	Product complies with the medical device directive 93/42/EEC.
	Points out the manufacturer's catalogue number.
	Indicates a potential risk, refer to <i>Instructions for Use</i> (IFU) for details.
	Points out the manufacturer's serial number.
	SWL is the maximum load the device is rated for safe usage.
	Refer to the Instructions for Use.
	Incorrect
	Correct

# Product Description / Labels

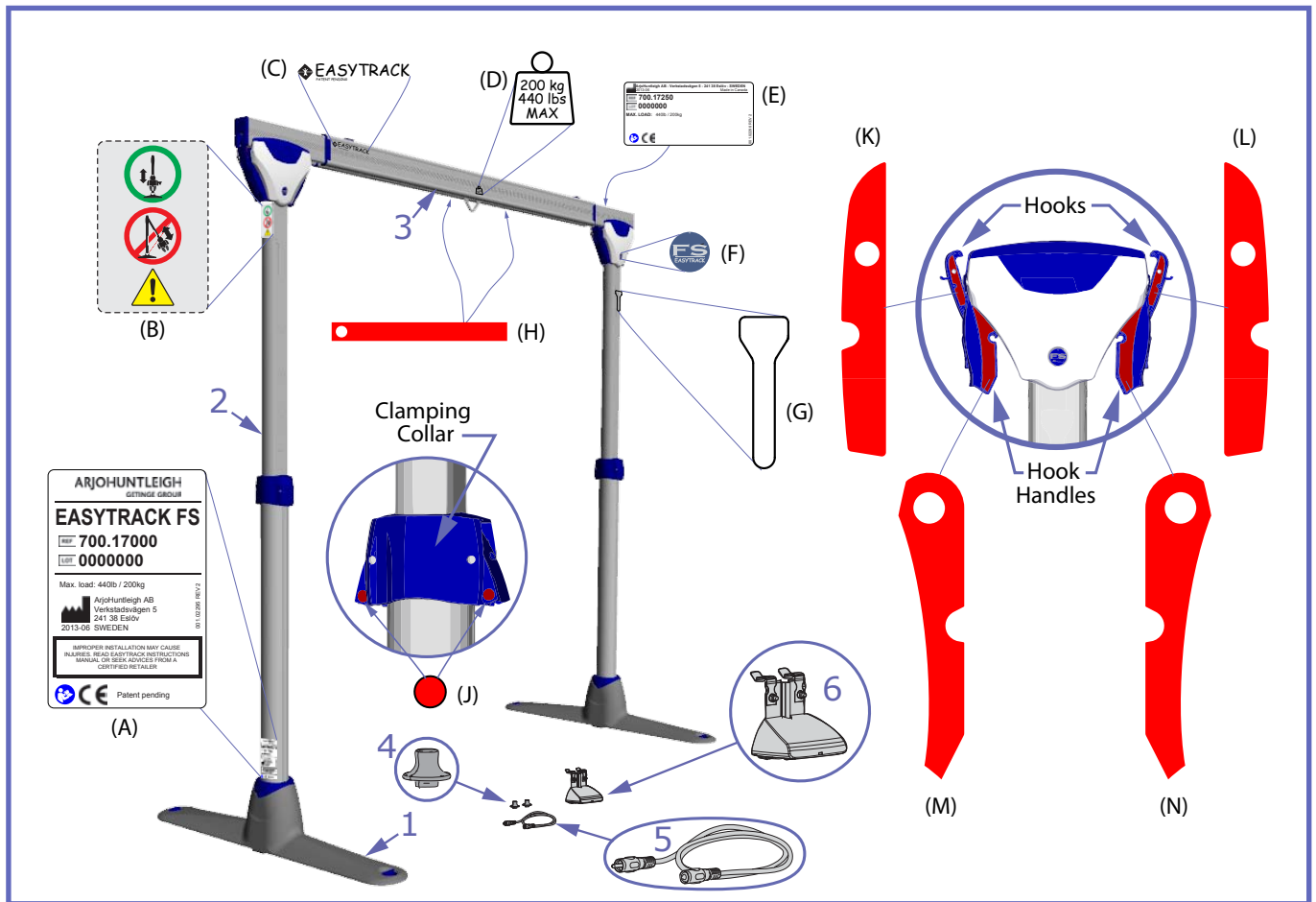


Fig. 1

Item	Part Description	Quantity
1	Base	2
2	Extendable post	2
3	Extendable track with trolley	1
4	Ceiling lift guide	2
5	Extension cable	1
6	Clip-on charging station	1

Item	Label Description	Quantity
A	Product Identification, Manufacturer Data	1
B	Warning	4
C	Product Name	4
D	Maximum Load Capacity (SWL)	2
E	Track Identification, Manufacturer Data, SWL	1
F	FS Logo	4
G	Anti-slip Sticker	2

**Red Markers - Do not use the EASYTRACK FS REP when any of the following marker is visible**

H	Visible when inner track is extended beyond maximum usage length	4
J	Visible when collar clip is unlocked	8
K	Visible when track hook is unlatched	4
L		4
M	Visible when track hook latch handle is unlocked	4
N		4

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# EASYTRACK FS REP System Requirements

## Floor Requirements:

**CAUTION:** If you are unsure of the strength or stability of the floor – do not install the EASYTRACK FS REP System – consult your local ArjoHuntleigh agent.

- Flooring must comply to local building code standards.

**WARNING:** Termites or water damages may affect the structure of the floor.

- Floor must be clear of any dust, grease, water or any foreign substance.
- Floor must have a slope of less than 0.5°. See drawing below to determine the floor slope. Use a level or contact a contractor if unsure of floor slope.

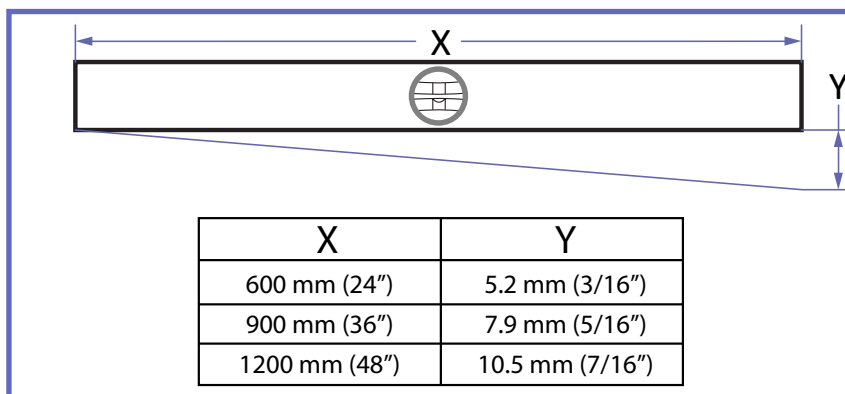


Fig. 2

## Compatibility

The EASYTRACK FS REP can only be used with the following ceiling lifts.

Lift Name	Product №	Category	Remarks
Voyager Duo	913XXXX	Fixed	
V5 Duo	923XXXX	Fixed	
Voyager	980X00.XX	Portable	Includes Voyager Lite
Maxi Sky 600	LDXXXXXX-XX	Fixed	
Maxi Sky 440	LEXXXXXX	Portable	
Maxi Sky 2	MSXXX-XX-XX	Fixed	

**Note:** Fixed ceiling lift must feature holes on the top housing to allow installing the track guides.

Before installing the *EASYTRACK FS REP* prepare the installation as follows:

- 1) Survey the room where you plan to install the *EASYTRACK FS REP* system.
  - Make sure the room meets all the specifications outlined in “*EASYTRACK FS REP* System Requirements” section.
- 2) Make sure the pick-up point will be inside the transfer zone:
  - Over a bed :  
approximately 915 - 1020 mm (36 - 40”) from the head of the bed.
  - Over a tub:  
approximately 400 - 460 mm (16 - 18”) from the end of the tub.
  - Allow 1000 mm (39”) of the open area for transfer working space.

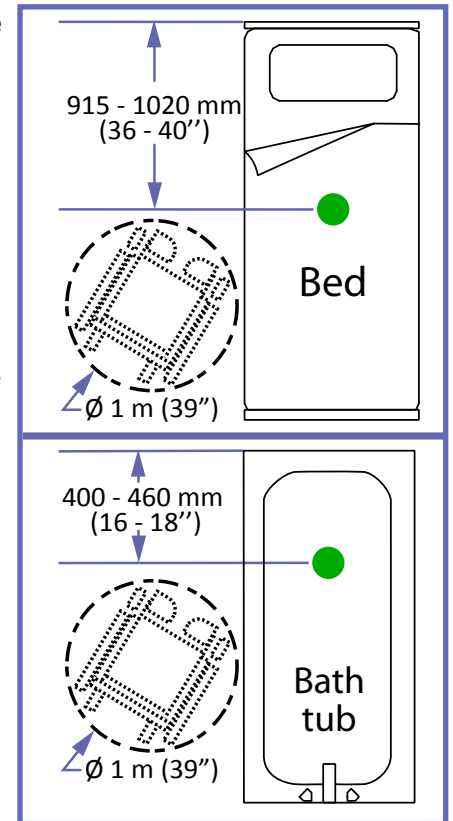


Fig.3

- 3) Determine the location for the two posts considering that transfers should only take place between the posts of the *EASYTRACK FS REP* system.

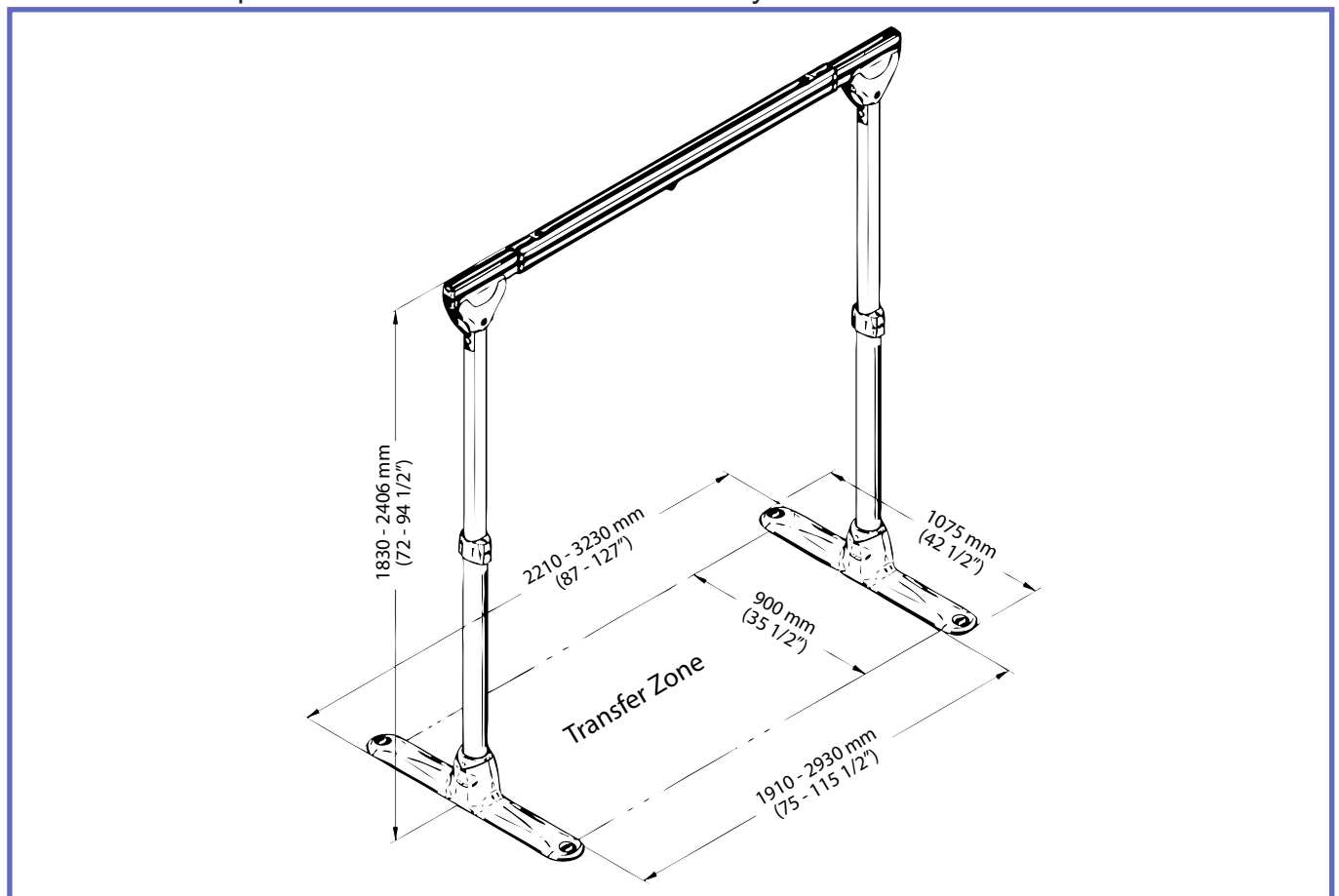


Fig.4

# Assembling the *EASYTRACK FS REP*

**NOTE:** The assembly can be performed by one person. Perhaps, we recommend to be assisted for increased safety.

**WARNING:** Never leave a post unattended when the track is not assembled. The post could fall down resulting in injuries.

## Step 1. Positioning the Posts

- 1) Remove all parts from the boxes. Before assembling make sure that all parts are included and in good condition.
- 2) Layout the bases on a level and clean floor at the desired distance.
- 3) Insert the posts in the bases. The design of the base will ensure the post lines up in the correct position.



Fig.5

**CAUTION:** Make sure both posts are correctly inserted into each base.

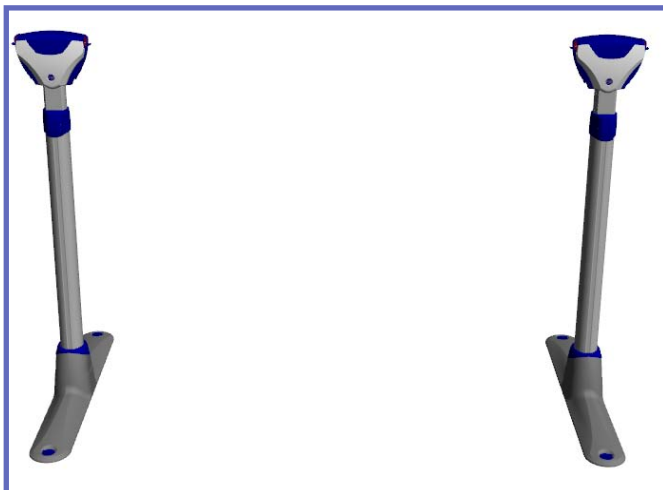


Fig.6

## Step 2. Installing the Track

- 1) Prior to track installation, unlock the hook handle by pressing on the safety latch and pulling outward (located on the blue colour component on the side of post head).



Fig.7

- 2) Gently pull out the handle until the red stripe of the hook mechanism is visible.



Fig.8

- 3) Insert the track in place on top of both posts.



Fig.9

- 4) Attach the track to the post by engaging the hooks, on both sides of the post, over the track pins.



Fig.10

- 5) Secure the track to the post by closing the hook handle while pushing the hook over the track pin. The red marks on the hook handle should no longer be visible.



Fig. 11

You should feel a slight tension when closing the hook handle.

Repeat procedure until all 4 hooks are secured.

Following figure shows a view of the track when properly installed and locked in place.



Fig. 12

**CAUTION:** Make sure the main hooks are well engaged.

### Step 3. Adjusting Track Width

- 1) To adjust the track width, pull the inner track away from the main outer track until the desired width is achieved.

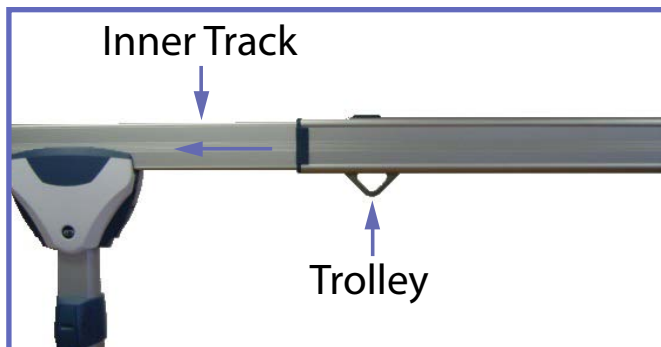


Fig. 13

- 2) Trolley position should be as shown in "Fig. 13". If not, make sure that inner track is extended. Trolley will become free of its transportation slot. If it does not, shake the trolley lightly left and right to release it. Trolley should move freely at this point.

**NOTE:** This step can also be done after adjusting the height.

### Step 4. Preparing the Ceiling Lift

This section only applies if you expect to insert a fixed ceiling lift onto the track.

The ceiling lift needs the following modifications prior being inserted onto the track. These will allow correct alignment with the charging station (all models). It will also prevent the housing from interfering with the track on MaxiSky600 model.

- 1) Install the 2 track guides on top of the lift's housing.

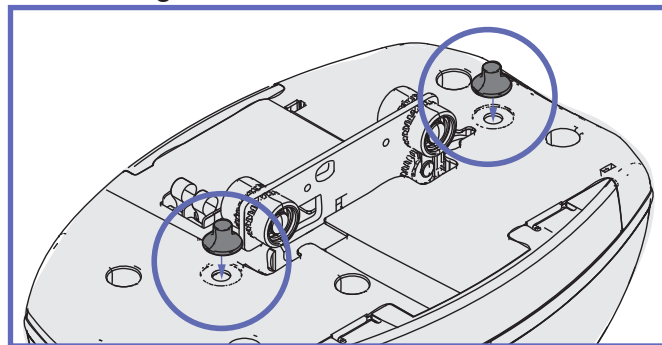


Fig. 14

**Note:** Older MaxiSky600 housings may not feature holes allowing to install the guides. You may need to change the housing for a newer version.

- 2) For MaxiSky600 only: Remove the idler gear protectors.

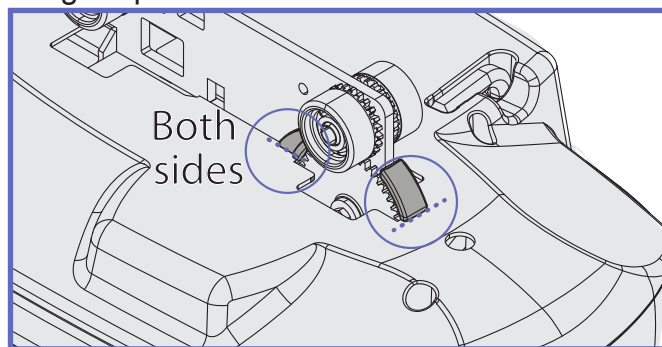


Fig. 15

## Step 5. Replacing the Lift/Trolley onto the Track

- 1) Loosen the special knob on top of the track until the mark on the thread is visible.

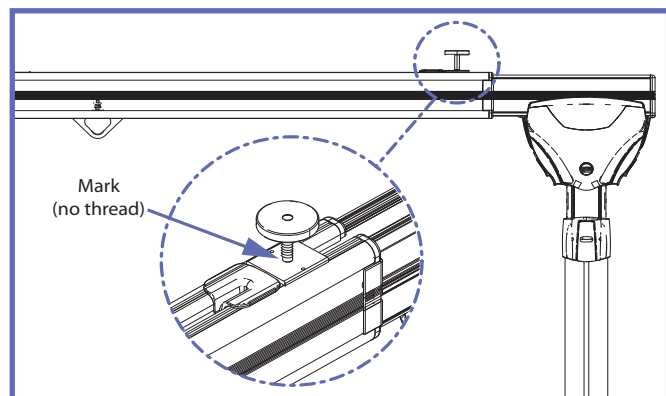


Fig. 16

- 2) Press on the extension stopper to allow the inner track to slide out of the outer track.

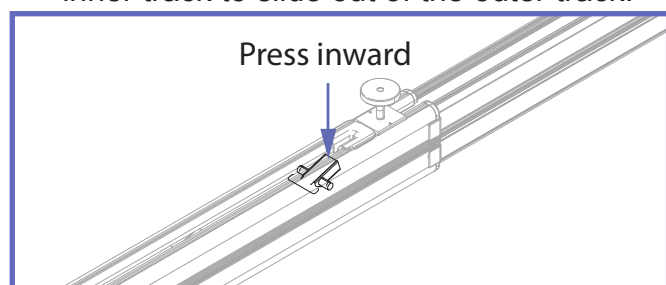


Fig. 17

- 3) Slide the track out until the red stripe is entirely visible. This will open an access under the track allowing to change the lift/trolley onto the track.

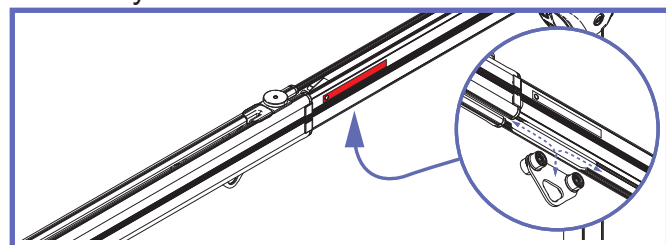


Fig. 18

## Step 6. Inserting the Lift onto the Track

- 1) Insert the lift through the track opening located below the red stripe.
- 2) Slide the lift toward opposite end of the track.
- 3) Retract the inner track. You should hear a click indicating that the track stopper is properly re-engaged.
- 4) Adjust the length of the track (extendable from either end).
- 5) Gently tighten down the special knob.

## Step 7. Installing the Charging Station

This section only applies for fixed ceiling lifts.

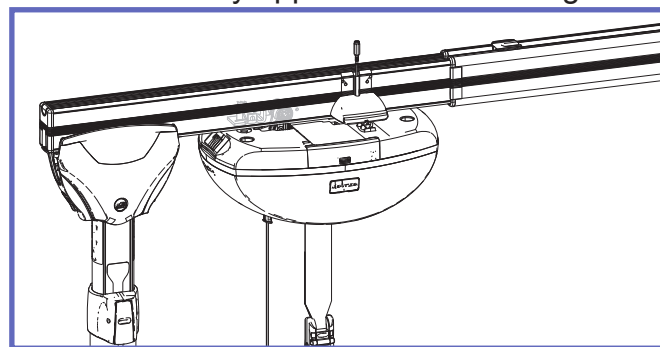


Fig. 19

- 1) Locate the side of the track where the lift contact blades are placed.
- 2) Clip the charging station on that side of the track.
- 3) Route the cabling onto the upper channel of the track. Use the extension to allow the cable to reach an AC outlet and connect the charger.

## Height Adjustment

### Extending the Posts

- 1) Pull on the lower portions of each collar locking handle located on both sides of the collar to release the locking mechanisms and allow the inside section of the post to extend upwards.

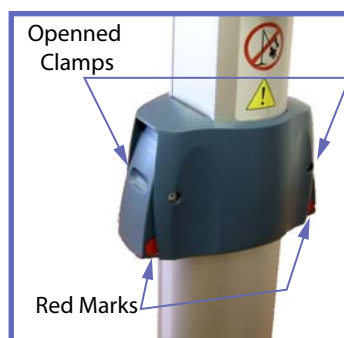


Fig. 20

When the clamping collars are in the open position red marks are visible.

- 2) Position yourself under the track and gently push upwards until the desired height is achieved.



Fig. 21

**CAUTION:** NEVER extend the post to allow the track to be in contact with the ceiling. Always leave a clearance of at least 30 mm (1 inch) above the track. This clearance is necessary to allow retracting the post for disassembling.

### Levelling the Track

- 4) Ensure the track is level. To level the track, extend both posts to same length. Make sure the ruler in front of the post is exiting the post by same length for both posts.



Fig.22

### Retracting the Posts

Proceed as follows to retract the post for adjusting the length or for disassembling.

- 5) Unlock the collar of the post, if it is not already unlocked.
- 6) Referring to “Fig.23”, grab the upper portion of the post with both hands (1) and raise it about 5 mm to remove the pressure on the collar.  
Take care not to allow the track to make contact with the ceiling.
- 7) With your two thumbs, slide only the ruler downward (2) then lower the post to desired height (3).

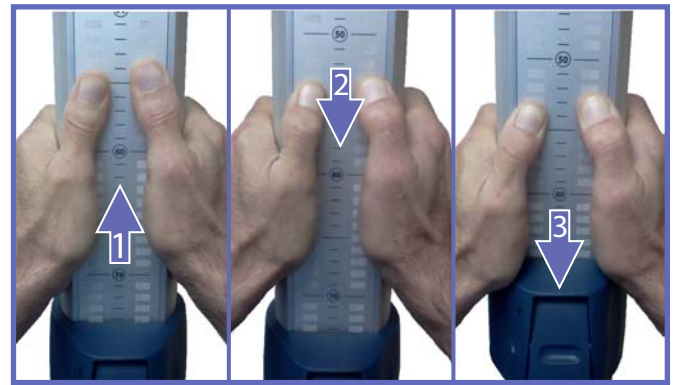


Fig.23

- 8) When the ruler is released, it reverts back to its original position preventing the post from being contracted.

### Securing the Posts

- 9) Lock the clamping collars on both posts to prevent the posts from extending by themselves. When the collars are locked, no red mark should be visible.

### Levelling the Posts

- 10) Adjust the levellers on each base to stabilize the bases. When adjusting the levellers, make sure the central gliders are in contact with the floor.

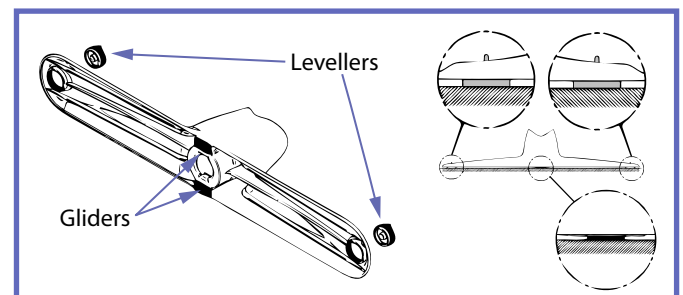


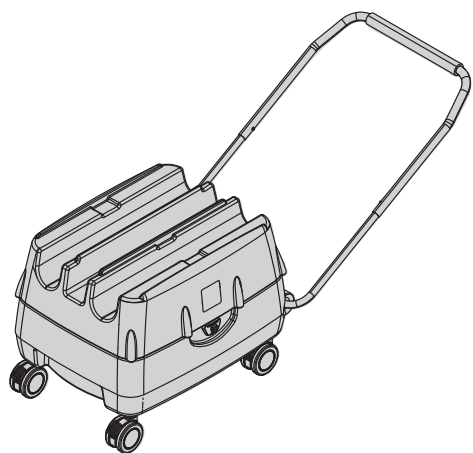
Fig.24v

Your *EASYTRACK FS REP* is now ready to be used with your ArjoHuntleigh portable lift (not included).

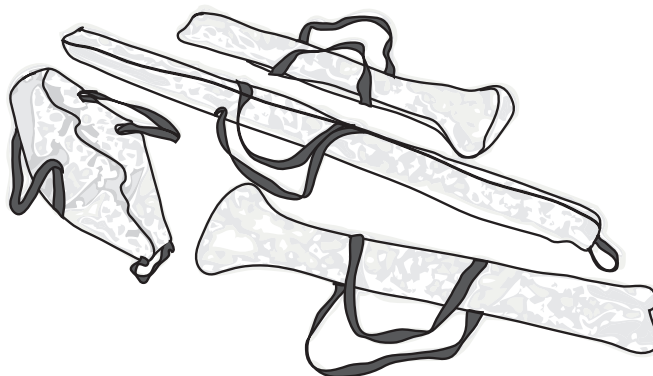
## Disassembling the *EASYTRACK FS REP*

To disassemble the *EASYTRACK FS REP* reverse the assembly sequence.

- 1) Remove the lift from the trolley.
- 2) Unlock the clamping collars on both posts.
- 3) Retract both posts (see “Retracting the Posts” on page 11 and relock the clamping collars.
- 4) Unlatch the hook handles to release the hooks from the track pins.
- 5) Remove the track from the posts and retract it.
- 6) Remove both posts from their bases.
- 7) Place all components in an appropriate container to protect them from dust or damages.



**EASYKART**



**FS CARRY BAGS**

## Preventive Maintenance Schedule

The *EASYTRACK FS REP* is subject to wear and tear, and the following actions must be performed when specified to ensure that the product remains within its original manufacturing specification.

**WARNING:** The points on this checklist are the minimum the manufacturer recommends. In some cases more frequent inspections should be carried out. Continuing to use the *EASYTRACK FS REP* without conducting regular inspections will seriously compromise the user and resident / patient's safety. Preventive maintenance specified in this manual can prevent accidents.

**WARNING:** Safety related maintenance and authorized service must be carried out by qualified personnel, fully trained in servicing procedures by ArjoHuntleigh and equipped with correct tools and proper documentation, including Parts List and Service Manual. Failure to meet these requirements could result in personal injuries and/or unsafe equipment.

POINTS TO BE INSPECTED BY USER/SERVICE TECHNICIAN	FREQUENCY		
	Annually / every 1400 transfer / every 50 assembling*		
	Monthly		
	Before every use ↓	↓	↓
Ensure floor is clear of any dust, grease, water or any foreign substances	•		
Make sure that all posts are straight.	•	•	•
Inspect for evidence of external damages or missing parts.	•	•	•
Make sure that bases are properly adjusted	•	•	•
No Red marks are visible.	•	•	•
Make sure track is secured in place. Press up on the track to make sure it is locked onto the post.	•	•	•
Clean the inside of the tracks to ensure there is no dust or grease build-up inside the tracks.		•	•
Check to make sure that the trolleys move freely along the tracks.		•	•

\* Which ever comes first: Annually - every 1400 patient transfer cycles - every 50 assembling/disassembling cycles.

**WARNING:** If any of the above inspection point fails, DO NOT USE the *EASYTRACK FS REP* system until appropriate corrective action is taken. Failure to comply with this notice could result in serious injuries.

## Annual Inspection by an Authorized Technician

The *EASYTRACK FS REP* must be inspected by a qualified ArjoHuntleigh technician on an annual basis to ensure the proper functioning of its components, as well as the safety of the patients and care givers that use the *EASYTRACK FS REP*. Please contact your local representative to make arrangements.

**NOTE:** If the product does not work as intended, immediately contact your local ArjoHuntleigh agent for support.

## Cleaning

To clean the *EASYTRACK FS REP*, wipe it down with a damp cloth using warm water and mild detergent.

**CAUTION:** Do not use phenol, chlorine or any other type of solvent that may damage the finish.

To ensure a better rolling surface for the trolley wheels, clean the inside of the track every four months. To do so, insert a damp cloth in the opening and slide it from one end of the track to the other.

# Troubleshooting

PROBLEM	TO CHECK
Trolley moves substantially on its own when the Easytrack FS system is fully assembled.	<ul style="list-style-type: none"> <li>• Is the track levelled?</li> <li>• Is the floor levelled?</li> <li>• Is the track secured to the posts? Press up on the track to make sure that it is correctly fixed onto posts.</li> </ul>
Trolley does not roll in track smoothly.	<ul style="list-style-type: none"> <li>• Is track clean? Clean track with damp cloth.</li> <li>• Is trolley centered in track? Re-center trolley.</li> <li>• Is the trolley damaged? Replace trolley</li> </ul>
The trolley does not move	<ul style="list-style-type: none"> <li>• Did you extend the inner track in order to release it from the track slot (transportation)?</li> <li>• Is there debris on the track?</li> </ul>
Extendable track comes completely apart during assembly.	<ul style="list-style-type: none"> <li>• Track has been extended too quickly/forcefully. Track was pulled past the locking device.</li> <li>• Check locking device inside track (top of track above the trolley) to make sure it is not damaged. Replace the trolley if damaged. See "Product Description / Labels" on page 5 .</li> <li>• Put track back together at a slight angle and slide together.</li> <li>• Slowly extend track out again to ensure locking device clicks into place.</li> <li>• Slowly compress the track again.</li> </ul>
Posts and bases rock back and forth	<ul style="list-style-type: none"> <li>• Check integrity of the floor.</li> <li>• Are the levellers properly adjusted?</li> <li>• Are the posts properly inserted in the base?</li> <li>• Are the collar clamps closed?</li> </ul>
It is impossible to retract posts	<ul style="list-style-type: none"> <li>• Did you release the collar clamps?</li> <li>• Did you follow the disassembling instructions?</li> <li>• Did you remove lift from trolley?</li> </ul>
Main hook does not engage on track pin	<ul style="list-style-type: none"> <li>• Is there debris in the track?</li> <li>• Is the track well seated on the posts?</li> </ul>

# Technical Specifications

PRODUCT INFORMATION <i>EASYTRACK FS REP</i> № 9720010	
Weight	Total: 38.2 kg (84.2 lb) Post: 7.75 kg (17 lb) (each) Track: 13.8 kg (30.4 lb) Base: 4.45 kg (9.8 lb) (each)
Max. safe working load	200 kg (440 lb)
Range	Extendable Track Length: 2210 - 3230 mm (87 - 127") Post length: 2406 - 1830 m, (72 - 94 1/2")
Material	Aluminium
RECYCLING	
Package	Cardboard recyclable
The <i>EASYTRACK FS REP</i>	Separated and recycled

## Dimensions

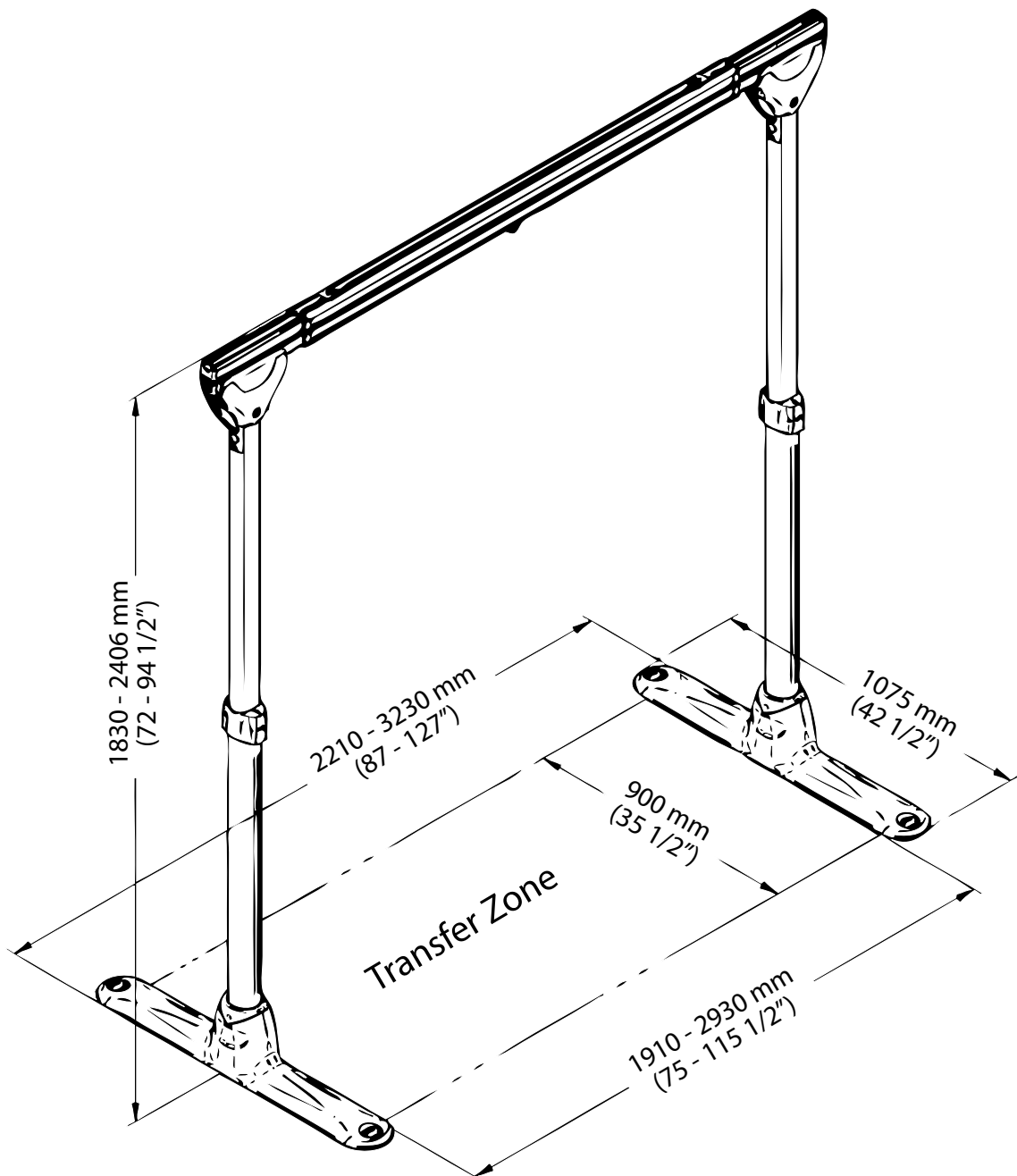


Fig.25







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